

# Exhibitor Information for the



**PARTS &  
SERVICE  
WORLD**

**13th + 14th October 2018**

**Host:**

Deutscher Landwirtschaftsverlag GmbH  
Kabelkamp 6  
D-30179 Hannover



**PROFACHHANDEL**

Eine Initiative von **AGRAR  
TECHNIK** und **GRANIT**

**Venue:**

Messe Kassel GmbH  
Damaschkestraße 55  
D-34121 Kassel

**Organizer:**

Nixdorf Events GmbH  
Agentur für Events  
Greutstraße 10  
D-72124 Pliezhausen

Tel.: +49 (0) 7127-950320  
Fax: +49 (0) 7127-9503299  
E-Mail: [info@nixdorf-events.de](mailto:info@nixdorf-events.de)

Dear exhibitor of the PARTS & SERVICE WORLD in Kassel,

to ensure a smooth process of the PARTS & SERVICE WORLD, please note the following points:

**1 Order of electricity, water, compressed air, stand security etc.:**

Please place your orders with the respective partners of the Messe Kassel. All orders are made via the respective order form. In this context, please also pay attention the order deadlines.

**2 Exclusive logistics processing by the company „Kühne + Nagel (AG & Co.) KG“:**

The logistics are handled exclusively by the company „Kühne + Nagel (AG & Co.) KG“. During assembly and dismantling, fork-lift trucks will be provided free of charge. Your empty packaging is also stored by Kühne + Nagel free of charge.

**3 Parking for exhibitors:**

During the trade fair, exhibitors can park for free on the parking spot P C.

**4 Security deposit for entering the fairgrounds:**

When entering the fairground a deposit of 100,00 € has to be paid. The deposit is to be paid in cash before the entrance to the fairground and will be refunded by a timely exit from the fairground.

The following stays on the fairgrounds are possible:

Car: 2 hours

Truck up to 7.5 tons: 3 hours

Truck over 7.5 tons: 5 hours

**5 Exhibition of vehicles**

**If you are planning on displaying a vehicle on your stand, please inform us about this!**

For all exhibitors wishing to use a vehicle as an exhibition or demonstration vehicle, the following guidelines must be observed:

- The tank must be almost empty. The tank content must be reduced to the extent necessary for entering and exiting the fairgrounds. If possible, the tank caps must be closed.
- Depending on the event and the position, further security measures may have to be taken, such as, inertisation of the fuel tanks, disconnection of the batteries, pumping out the tank and / or security guards may be required. The resulting costs are borne by the exhibitor.
- In vehicles with alternative drive technology, electric- or hybrid drive, the drive batteries must be disconnected from the drive by means of a safety clamping switch. For gas-powered vehicles, the arrangement must be above the ground level, the pressure tank must be empty and unpressurised.
- The refueling of vehicles in the exhibition hall is prohibited. The vehicles must be checked for dripping and lubricants and contamination must be eliminated immediately.

The exhibitor is responsible for implementing the above provisions and for the ensuring that the exhibition of the motor vehicles does not cause any risks.

## **6 Assembly and dismantling times:**

Assembly days are:

Wednesday, 10 October 2018 from 8:00 a.m. to 10:00 p.m.

Thursday, 11 October 2018 from 8:00 a.m. to 10:00 p.m.

Friday, 12 October 2018 from 8:00 a.m. until open end.

The dismantling will take place on Sunday, 14 October 2018, after the end of the trade fair and on Monday, 15 October 2018 from 8:00 a.m. to 10:00 p.m.

Important note:

Please note that the exhibition area at the Messe Kassel must be cleared on Monday, 15 October 2018, at 10:00 p.m.

On Friday, 12 October 2018, at 3:00 p.m. an approval of your stand will take place!

## **7 Delivery address for assembly days:**

Messe Kassel GmbH  
Damaschkestraße 55  
34121 Kassel

Please note that the Messe Kassel does not accept any deliveries.

## **8 Information and support on the assembly days:**

An office will be occupied during the entire assembly time.

If you have any questions you can contact the staff of the agency Nixdorf Events GmbH.

## **9 Exhibiton opening times:**

Saturday, 13 October 2018: 9:00 a.m. to 6:00 p.m.

Sunday, 14 October 2018: 9:00 a.m. to 6:00 p.m.

## **10 Admission of the exhibitors:**

Saturday, 13 October 2018: from 7:00 a.m.

Sunday, 14 October 2018: from 8:00 a.m.

## **11 Briefing:**

On Saturday, 13 October 2018, at 8:00 a.m. a briefing and the official opening of the exhibition will take place. You are cordially invited!

For further inquiries, we are at your disposal.

We are looking forward to a successful exhibition and remain with kind regards from Pliezhausen.

**Your contact person:**  
Katja Lipp

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Agentur für Events  
Greutstraße 10  
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